• What is it?

- o A Promissory Note
 - ➤ Payable by Company; Non-Recourse to founders/officers
 - Convertible to stock: Common? Preferred?
 - It depends

• Convertible How?

- Automatically.
 - ▼ Why? So Company is not burdened permanently with debt
- o At holder's option
 - * Before a deadline, after which conversion is automatic
- Upon what event?
 - o Venture capital investment or exit event (M&A)
 - * As long as event occurs by a deadline set in instrument

• Convertible to What?

- Preferred stock issued in VC's investment
- At discount to valuation set in event
 - **▼** Fixed: 30%?
 - Variable discount depending on time of investment
 - Hopefully, declines along time line

If no VC investment occurs by deadline

- Convert to what? Common?
- o Preferred?
 - ▼ If so, pursuant to a term sheet

• Pitfalls: Conversion How?

- At predetermined valuation
 - × Should be low.
 Why? Because they didn't get their financing!
- How determined? Check wording in conversion.
 - × Should treat all options and outstanding convertible debt on an as converted basis (not just "issued stock").